

**SUMMER CREEK II HOA  
APPLICATION FOR EXTERIOR CHANGE**

**FORM MUST BE COMPLETELY FILLED IN BEFORE APPROVAL PROCESS WILL BEGIN**

Street Address of Property: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Phone: \_\_\_\_\_

Owner's Fax: \_\_\_\_\_

Owner's Email: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Builder's Name: \_\_\_\_\_

Builder's Phone: \_\_\_\_\_

Builder's Fax: \_\_\_\_\_

Builder's Email: \_\_\_\_\_

Builder's Address: \_\_\_\_\_

Builder's Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**I/We request approval for the exterior changes to my/our property as described below.**

**I/We understand that work may not begin until the Board has approved these changes. Furthermore, I understand that once started the changes must be completed in a reasonable time and that the acquisition of all building permits and licenses is my responsibility.**

**Owner's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Note: All requests must include a drawing to scale (except for roof replacement, repainting, window replacement, etc.) showing your lot boundaries, the building setback lines, your house and the proposed exterior change. Provide color samples and roofing sample, if applicable. Failure to submit requested information will result in delays or rejection of your request. Describe in detail your proposal exterior change:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Committee Action</b>	
Date Received _____	Authorized Signature: _____
Date Approved/Disapproved _____	Date of Final Inspection _____